

## Questions and Answers

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**Call reference: EAC/S17/2019**

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**Title: Call for proposals "Co-operation of small music venues"**

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**Version: 2 of 05/09/2019**

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Question 1:	After reading the guidelines of the call, there is one point I am not sure I understand correctly. On P17, it seems like the 'costs of financial support to third parties provided that the conditions laid down in the grant agreement are met' are considered as eligible costs. However, on p21, section d), it is stated that 'the applications may not envisage provision of financial support to third parties'.
<b>Answer 1:</b>	<b>Under this call, costs of financial support to third parties are not considered as eligible costs, in line with chapter 11.6.1 d) of the call. Point 11.2.1 (g) on page 17 has been deleted in the updated version of the guidelines.</b>
Question 2:	Do all applicants in the consortium have to prove the professional competencies within section 8.2. Operational capacity? Should all partners possess the following capacities: - proven record of at least 40 live music activities held in the participating music venue in 2018; - proven record of at least 30 live music activities held in the participating music venue in 2017;
<b>Answer 2:</b>	<b>The operational capacity in section 8.2 applies to the consortium as a whole. The fulfilment of the criteria must be ensured on the level of the consortium.</b> <b>Point 6.2 sets requirements for the consortium according to which, in all cases, the consortium must be composed of at least one member which operates a small music venue.</b> <b>It is therefore not necessary that each member of the consortium complies with the operational capacity criterion related to the number of music activities.</b>

Question 3:	Capacity eligibility: is an indoor music venue with two separate stage rooms, for instance one of 800 capacity and one of 350 capacity, eligible or not? How do you check the venues capacity in the application?
<b>Answer 3:</b>	<p><b>As indicated in section 1.4 of the call for proposals, small music venues in this call mean any indoor venue with a capacity up to 400, offering regular live music activities. An indoor music venue such as the one described in your question having an overall capacity of 1150, is therefore not eligible.</b></p> <p><b>For supporting document requested as evidence of this eligibility, please refer to 6.1 Eligible applicants, Supporting documents of the updated Call for proposals document.</b></p>
Question 4:	<p>Please let me know if the following sentences are correct and well-understood:</p> <p>a) One music venue alone cannot apply to the call b) A company which owns 3 different music venues counts as 1, not 3. c) Five music venues from the same country cannot apply (except if they have a public authority partner)</p>
<b>Answer 4:</b>	<b>Points 3a, 3b and 3c are correct and well understood</b>
Question 5:	Is the UK a non-eligible country?
<b>Answer 5:</b>	<p><b>As indicated in the “Country of establishment” section under point 6.1 of the Call for Proposals, in order to be eligible the applicant must be established in one of the EU Member State or in one of the non-EU countries that are participating in the Creative Europe Programme Culture.</b></p> <p><b>As of today, the UK is an EU Member State and therefore an entity based in the UK is currently eligible. <u>Please refer to the paragraph for British applicants added in the updated version of the Call for Proposals, now available.</u></b></p>
Question 6:	Guidelines 7.4 (p.11) what’s the difference between (i) and (ii)?
<b>Answer 6:</b>	<b>This is indeed a repetition – the redundant sentence has been deleted from the updated call for proposals.</b>
Question 7:	Operational capacity: can you be more explicit about what you expect in terms of experience related to the “management of a cooperation project” and the English publications”
<b>Answer 7:</b>	<b>“management of a cooperation project”: the Commission requires at least one member of the proposed team to have experience in managing any sort of cooperation project, that is to say a project involving several partners.</b>

	<p><b>“At least 3 publications in English”:</b> In order to demonstrate the fulfilment of the English proficiency requirement by at least one member of the proposed team, the applicant can alternatively submit:</p> <ul style="list-style-type: none"> <li>- a copy of at least a <b>C1</b> level English language exam, OR</li> <li>- a proven record of coordinating at least one transnational project in English, OR</li> <li>- references to at least 3 publications in English of which the person in question is either the author, editor or translator.</li> </ul>
Question 8:	Is the list of eligible activities, as described in the call, strict? Could other activities be eligible?
<b>Answer 8:</b>	<b>The list is not exhaustive, as it only provides the types of eligible activities.</b>
Question 9:	I have seen that the duration of the project is 18 months max, and that activities cannot start before the signature of the grant agreement. But is there a deadline to start the activities plan?
<b>Answer 9:</b>	<b>Following the award decision, the Commission sends the grant agreements for signature to the selected beneficiaries. Each beneficiary signs and sends back the grant agreement, which is then signed by the Commission. The eligibility period of 18 months starts on the first day following the date when the last party (the Commission) signs the Agreement.</b>
Question 10:	As I understood, you do not have to fill in the financial capacity form if you request a grant < 60 000€ (a declaration on honour is enough then) but the economic and financial capacity form appears as a mandatory document, while it is only possible to request grants of 50 000 or 30 000€.
<b>Answer 10:</b>	<b>The proof of financial capacity is indeed not mandatory for grants of a value equal or inferior to 60 000 EUR. This said, the financial capacity analysis can be carried out independently of the threshold in certain cases based on the Commission’s risk assessment. For more details please refer to points 3.1 and 3.3 of Annex V(a). The ‘Mandatory’ option has been removed.</b>
Question 11:	The call says that you need a legal status to apply, but you can tick “natural person” in the grant application, is that normal?
<b>Answer 11:</b>	<b>The grant application is a standard application form applied by the Commission for all calls for proposals. The legal status of applicants eligible for this particular call is defined under point 6.1 of the call, clearly stating that applicants need to have a legal personality.</b>

Question 12:	In the call for proposals, in the section 8.2 operational capacity, it is written: "Proof of knowledge of English by submitting a copy of at least a C2 level English language exam" C2 is the highest level in English, there is no higher level, so how can it be "at least a C2 level"?
<b>Answer 12:</b>	<b>This is a typographical error. It has been corrected in the updated call for proposal to read "at least C1 level".</b>
Question 13:	Can an association representing music venues at regional or national level be eligible?
<b>Answer 13:</b>	<b>Yes, it can, as long as it is part of a consortium that fulfils the eligibility criteria listed under point 6.1.</b>